



Application Form (International Student)

CANTERBURY LANGUAGE ACADEMY

Level 4, 29-37 Bellevue St, Surry Hills, NSW 2010, AUSTRALIA
 CRICOS Provider Code: 02534J [i](#) CLA-Canterbury-Language-Academy
 (T) +61 2 9699 4588 (E) reception@canterburyla.com.au (W) www.canterburyla.com.au

PERSONAL DETAILS

Are you applying package course? Yes No
if yes, please tick CBC CTI CIM UniSQ Other _____

Title Mr Ms Miss Mrs Other

First Name/s _____

Family Name/s _____

Gender Male Female Unspecified

Date of Birth day month year
 (*CLA does not accept students under 18 years.)

Telephone/Mobile _____

Email Address _____

Home Country Address

Address
Suburb/City
Postcode State

Nationality _____

Passport Number _____

Australian Visa No. _____
(if any)

Expire Date day month year
Visa Type Student Visitor Working Holiday Other

At the time of application are you in Australia? Yes No

Home Country Address

Address
Suburb/City
Postcode State

* **Note:** If you apply through an approved Canterbury Language Academy agent, all correspondence will be forwarded through that agent.

AUTHORISED AGENT DETAILS (if applicable)

Agency Name _____

Email Address _____

Contact Person _____

Telephone Number _____

COURSE DETAILS

General English 4-50 weeks (20 hours/week) / CRICOS Code 073622K

Advanced English for Academic Study (EAP) 10-40 weeks (20 hours/week) / CRICOS Code 052248A

IELTS Preparation ** 10-20 weeks (20 hours/week) / CRICOS Code 155132M

Course 1 Start Date

Course 2 Start Date (if applicable)

Course 1 End Date

Course 2 End Date

Course Duration (weeks)

Shift Morning (9am - 3pm) Evening (4.30pm - 8.45pm) *

LEVEL OF ENGLISH

Elementary Pre-Intermediate Intermediate Upper-Intermediate Advanced

Do you have any IELTS/TOEFL/PTE/Other (Specify)? *if yes, please specify:* _____ *Year taken*

PREVIOUS EDUCATION

High School College University Other (specify): _____

DISABILITY SUPPORT

Do you have a disability, impairment or long term medical condition which may affect studies?

Yes No *if yes, please specify:* _____

ACCOMMODATION AND AIRPORT PICK UP (Read details on the reverse side of this form)

Do you want CLA to organize accommodation? Yes No *if yes, how many weeks:* *Type*

Do you want an Airport Pickup service? Yes No *if yes, provide arrival details:* _____

OVERSEAS STUDENT HEALTH COVER (OSHC)

Would you like us to arrange health cover for you? *if yes, please choose the level of cover:*

Yes No Single Couple Family

DECLARATION

Applicants Signature _____ **Date**



TERMS & CONDITIONS

CANTERBURY LANGUAGE ACADEMY

Level 4, 29-37 Bellevue St, Surry Hills, NSW 2010, AUSTRALIA
CRICOS Provider Code: 02534J [CLA-Canterbury-Language-Academy](#)
(T) +61 2 9699 4588 (E) reception@canterburyla.com.au (W) www.canterburyla.com.au

CODE OF CONDUCT

A study place has been offered in accordance with the requirements of the Australian Education Council Code of Conduct relating to the provision of education services to overseas students and Education Services for Overseas Students (Registration of providers and Financial Regulation) Act 1991.

VISA REQUIREMENTS - Attendance and Academic Progress

Students are required to maintain satisfactory attendance which is 80% or more to meet with the Department of Home Affairs (DOHA) regulations. As per requirement of the National Code of Practice, all international students must undertake a full-time study load which is 20 contact hours per week. It is the college's policy to constantly monitor attendance and academic progress of all students. Students who fail to adhere with DOHA regulations despite warnings will be notified to the Department of Home Affairs (DHA).

OVERSEAS STUDENT HEALTH COVER (OSHC)

All international students are required to pay Overseas Student Health Cover (OSHC) and also for parties included in their application before being issued with a visa. This insurance must be maintained throughout the student's stay in Australia.

As per student visa compliance, students and their dependents are required to have visa length cover. Please contact CLA at Level 4, 29-37 Bellevue St, Sunny Hills, NSW 2010, (Phone) +61 2 9699 4588, (Email) reception@canterburyla.com.au for information on fees and charges.

PROTECTION FEES

As a member of the Australian Council for Private Education and Training (ACPET), CLA adheres to the Tuition Protection Service (TPS). This assurance scheme ensures that if any Australian institute is unable to offer a course for any reason, the student will be offered enrolment in another institute operated by an ACPET member.

CHANGE OF PROVIDER

Students on a student visa are not permitted to change their primary provider for the first six (6) months if the course duration is equal to or exceeds 6 months. Students are not permitted to change their primary provider for the entire course duration if this duration is less than six (6) months. CLA may release a student in exceptional circumstances but this must be approved by the Academic Manager.

PAYMENT

Payments can also be forwarded by Telegraphic Transfer or Net Banking.

- Account Name: USQ International College Pty Ltd
- Bank: National Australia Bank (NAB)
- BSB Number: 082-128
- Account Number: 56-807-9145
- Branch Address: 402-410 Chapel Rd, Bankstown, NSW 2200
- SWIFT Code: NATAAU33025
- TELEX: AA3024

CHANGE OF CONDITIONS

CLA reserves the right to change its fees, conditions, course times or course commencement dates at any time without notice.

ACCOMMODATION AND AIRPORT PICK-UP

Canterbury Language Academy (CLA) can assist with the following kinds of accommodation Cost upon request for the following:

- Homestay:** approx. AUD \$375-\$420 per week
- Shared Rent:** approx. AUD \$225 - \$300 per week
- Hostel:** approx. AUD \$300 - \$375 per week

Airport Pick Up: Canterbury Language Academy's representative will meet you at Sydney airport and will take you to your accommodation.

- Cost: AUD \$120 per person (single)
- (* Note: Prices are subject to change)

REFUND POLICY

As per ESOS Act 2000 and the ESOS Regulations 2001, a student will be given a full refund if CLA is unable to offer the course.

- In the event of visa refusal:
 - Application fee (AUD \$150) is not refundable.
 - Refund on basis of visa rejection will require copy of the visa rejection notification from the Australian High Commission/DOHA and the official CLA receipt.
 - Accommodation deposit and Airport Pickup fees are refundable if the visa is not granted.
- Tuition fees, Overseas Student Health Cover are refundable where:
 - CLA is advised of the cancellation 28 days or more before the first course starts
 - Australia High Commission rejects a visa application.
 - Requests for refund must be made in writing.
 - CLA will send the refund to the applicant unless otherwise instructed and authorised in writing.
 - Tuition fee is not transferable to any other institution or student but may be transferable to other courses at CLA.
- No refund of fees will apply:
 - In the event visa is granted to the student on a CLA Electronic Confirmation of Enrolment (CoE) for a single course or packaged courses.
 - If a student withdraws from the course once it has commenced.
- If a student withdraws from the course once it has commenced no refund of fees is given.
- If a student has given misleading information to CLA, a CLA approved agent and/or any Commonwealth agency of Australia, no refund will be given.
- Under compassionate circumstances such as bereavement (e.g. death of family member) CLA will make a decision of refund on student's application.
- All refunds will be payable in Australian Dollars. CLA will forward the refund to the applicant's country of origin unless otherwise requested in writing and in special circumstances.
- A student may request CLA to provide a refund statement that explains how the amount has been worked out.
- The normal processing time for a refund is within 4 weeks from the receipt of the required document/refund form.
- In the event CLA defaults, students are protected by the provisions of the ESOS Act 2000, ESOS Regulations 2001 and the Tuition Protection Scheme 2012.
- A student dissatisfied with the refund decision handed down by CLA has the right to pursue other legal remedies, which includes independent complaints and appeal handling services provided by the Overseas Students Ombudsman. For more information please visit: www.oso.gov.au.
- This agreement does not remove the right to take further action under Australia's consumer protection laws.
- Students will be advised of this policy before any payment is made to CLA.

LIVING EXPENSES

CLA estimates that the cost of living for international students is approximately AUD \$21,041 per year for the main student, plus AUD \$7,362 for accompanying partner and AUD \$3,152 per each family dependent. For the most up to date information please visit the Department of Immigration and Border Protection website <https://www.homeaffairs.gov.au/>

SCHOOL AGED DEPENDENTS

Students are advised to make adequate arrangements for any school aged dependents accompanying them to Australia for more than a period of three (3) months. Dependents will be charged full school fees in public or private schools.

USE OF PERSONAL INFORMATION

The information provided by the student may be disclosed to the Commonwealth and State Government agencies or to the Fund Manager of the ESOS Assurance Fund as required under the ESOS Act and National Code of Practice for providers of Education and Training to Overseas Students.

CLASS AVAILABILITY

- * Evening classes are subject to minimum enrolment numbers.
- ** IELTS course are subject to minimum enrolment numbers.